

2010-2011 STUDENT CODE OF CONDUCT

APPENDICES

APPENDIX A: EXTRACURRICULAR ACTIVITIES

Participation in school-sponsored extracurricular activities is a privilege and not a right, and students must meet specific requirements in order to participate (GISD Policy FM (Legal)).

School-sponsored extracurricular activities may include, but are not limited to:

- Clubs and organizations
- Band and choir
- Sports programs
- Performances, contests, demonstrations, displays, and other events of the above activities.

Students who participate in extracurricular activities should expect a safe, healthy, and positive environment free from threats to their physical, emotional, or spiritual well being.

Students who participate in extracurricular activities represent themselves, their families, their activities, the school, the District, and the community. Therefore, it is appropriate to expect students to be positive role models and positive representatives. As a result, students involved in extracurricular activities will be held to a higher standard than those not so involved. This expectation extends to conduct that occurs at any time, on or off school property. (GISD Policy FNC (Local) and Policy FO (Local)).

Students involved in extracurricular activities are expected to comply with the GISD Code of Conduct in activities on school property to include vehicles, and any school-related or school-sponsored activity, regardless of location. Additionally, students involved in extracurricular activities will adhere to the following throughout the year, regardless of time or location:

- No smoking or use of any tobacco products.
- No use or possession, and no selling or delivering to another person of an alcoholic beverage.
- No use or possession, and no selling or delivering to another person of illegal drugs.
- No use of abusable glue, aerosol paint, or volatile chemicals.

Furthermore, activity directors will develop written rules unique to their activity (GISD Policy FNC (Local) and Policy FO (Local)).

- Rules will include a statement supporting the provisions of the Code of Conduct to include this annex.
- Rules will include, but are not limited to, eligibility, attendance, participation, and dress codes.

No provision of the activity rules shall have the effect of discriminating on the basis of sex, race, disability, religion, or ethnicity.

Academic activity rules will be approved by the building administrator and the Superintendent before they are communicated to students.

Athletic activity rules will be approved by the building administrator, the athletic director, and the Superintendent, before they are communicated to students.

Students shall be provided a written copy of the rules at the beginning of each school year or at the time students report for workouts or practices that occur prior to the actual beginning of classes. Students who wish to participate in extracurricular activities and the student's parents or guardians will sign a statement indicating the student's willingness to be held to a higher standard and to obey the Code of Conduct, including this Appendix and the specific rules governing that activity.

Failure to sign the statement will preclude participation in the activity. The statement will be in force for one calendar year beginning with the date the statement is signed. A new statement will be signed each year. The statement will be signed and turned in to the school prior to any participation in the activity by the student.

Students participating in extracurricular activities who violate the Code of Conduct in a school-related activity will be subject to consequences prescribed by the code. In addition, their extracurricular eligibility will be affected as summarized below:

	1st Offense Consequences	2nd Offense Consequences
<i>Code of Conduct: Discretionary DAEP Placement Offenses;</i>	Will be prohibited from representing the school in any competition, shows, conferences, etc. for 7 days if NOT placed in the DAEP If placed in DAEP, prohibited from all extracurricular activities for duration of DAEP placement	Will be prohibited from representing the school in any competitions, shows, conferences, etc. for 14 days if NOT placed in the DAEP If placed in DAEP, prohibited from all extracurricular activities for duration of DAEP placement
<i>Code of Conduct: Mandatory DAEP Placement Offenses</i>	Prohibited from all extracurricular activities for duration of DAEP placement	Prohibited from all extracurricular activities for duration of DAEP placement
<i>Code of Conduct: Discretionary or Mandatory Expellable Offenses</i>	Prohibited from all extracurricular activities for duration of expulsion	Prohibited from all extracurricular activities for duration of expulsion

Students participating in extracurricular activities who commit an alcohol, drug, inhalant, or tobacco offense outside of school activities will be disciplined as summarized below: *(Will also be disciplined via the Code of Conduct if applicable.)*

	1st Offense Consequences	2nd Offense Consequences
Tobacco offense outside school activities	May be prohibited from representing the school in any competition, shows, conferences, etc. for 7 days (Notes 4, 6, 7, 8)	Will be prohibited from representing the school in any competition, shows, conferences, etc. for 14 days (Notes 4, 6, 7, 8)
Alcohol, illegal drug, or abusable glue, aerosol paint, or volatile chemical offense outside school activities	Community service hours (10-25 hours) served with GISD within 60 days. Drug and alcohol assessment required to be initiated within two weeks. Student and parent must attend.	Will be prohibited from participation in all extracurricular activities for the remainder of the year (Notes 5, 6, 7, 8)
Violation of activity rules which does not involve violation of one of the above	Handled by activity director: Consequences limited to that activity. (Notes 6,7,8)	Handled by activity director: Consequences limited to that activity (Notes 6,7,8)

Assessment will be arranged and must include a parent and student through the Counselor's Office utilizing specialized counselors. Assessment is the process by which a counselor experienced in drug and alcohol issues gathers information about a referred student in order to determine the nature and scope of his/her alcohol, tobacco or drug related (ATOD-related) problems and his/her needs for help. A part of the process will be to identify appropriate intervention resources.

PHILOSOPHY:

Every printing of the policy should make clear that:

- It is GISD's position that illicit drug use by anyone, and tobacco and/or alcohol use by those under 21 is unacceptable within the guidelines of the District's Discipline Authority.
- This policy is a tool to be used to assist students in making healthy choices and to prevent ATOD use.
- Parents must become involved,
- Clear and consistently enforced consequences change behavior.
- There are serious risks and dangers associated with ATOD use.
- ATOD use negatively impacts school climate and the learning environment even for those who do not use.

ROLES DEFINED:

Administration: Support GISD policies and establish a fair and consistent process that ensures accountability for violation of policy.

Faculty and Staff: Support GISD policies and offer guidance and direction to students everyday in matters of judgment that encourages positive, healthy choices.

Parents: Support GISD policies as well as offer guidance and direction to their children in encouraging a healthy tobacco, alcohol, and drug free lifestyle.

Students: Support GISD policies and exert leadership among their peers to create a climate in GISD where ATOD use is not the norm.

PROCESS FOR ENFORCEMENT: (INVESTIGATION AND ADMINISTRATIVE ACTION)

During the School Year:

- Incident report filed with campus administrator.
- Report forwarded immediately to Georgetown Police Department for administrative investigation (This is not a criminal investigation.) Case assigned a case number for tracking purposes. Investigation completed and presented to administrative team.
- Administrative team, composed of two district administrators and one counselor, reviews case to determine if violation of policy has occurred and recommends prescriptive solutions based on outline above in conference with student and parents (similar to an administrative hearing currently for violation of school property; i.e., DAEP hearing).

During the months when school is not in session, administrative action on offenses may be handled by activity director.

NOTES:

1. *If a student is suspended from school for any offense, the student may not participate in extracurricular activities, to include practice, during the period of suspension until after midnight on the last day of the suspension.*
2. *Placement in the Behavior Improvement Center (BIC) will automatically result in prohibition from representing the school in competitions, shows, conferences, etc. during the period the student is in BIC. The prohibition will remain until midnight on the last day in BIC.*
3. *Placement in an off-campus disciplinary alternative education program, DAEP, will automatically result in removal from extracurricular activities as follows:*
 - a. *Prohibited from representing the school in competitions, shows, conferences, etc. for 30 calendar days or for the period of time in the DAEP, whichever is longer.*
 - b. *During the period the student is actually in the DAEP, the student is also prohibited from participating in practices until midnight on the last day of placement.*
4. *A student involved in a tobacco offense will be referred to the Student Assistance Program (SAP).*
5. *A student involved in any alcohol, illegal drug, or abusable glue, aerosol paint, or volatile chemical offense will be referred to the Student Assistance Program (SAP).*
6. *Activity directors should consider the following:*
 - a. *Conference with parents and students*
 - b. *Temporary suspension from competition*
 - c. *Removal from positions of responsibility within the activity*
 - d. *Counseling*
 - e. *Denial of academic or athletic letter*
7. *Any suspension or removal from an activity for a violation outside of school will be made by the campus administrator. Invitees to a suspension conference will include:*
 - a. *Administrator*
 - b. *Athletic Director*
 - c. *Student*
 - d. *Parents or Guardian*
8. *Appeals may be made to the Superintendent whose decision will be final. Such appeals pertain only to violations outside of school.*

If a student who receives special education services or who has a section 504 placement and who participates in extracurricular activities, commits an alcohol, illegal drug, tobacco, or abusable glue, aerosol paint, or volatile chemical offense outside of school activities, the activity director will consider the student's IEP.

- In the event the activity is written into the IEP, an ARD may be required prior to any suspension or removal from the activity.
- If the activity is not written into the IEP, no ARD is required, and the activity director may proceed with the appropriate action.
- Questions should be referred to the campus special education coordinator.

APPENDIX B: EXTRACURRICULAR DRUG USE PREVENTION PROGRAM

Georgetown I.S.D. has a vital interest in maintaining a positive learning environment that is safe and healthy for all students. To fulfill that purpose, the District designed the random drug-testing program as a positive, proactive approach to promote a drug and alcohol free student body. The Program is academically non-punitive. However, it is designed to teach self-responsibility and that there are consequences for misbehavior.

By adopting this program, the District desires to:

- Provide for the health and safety of all students,
- undermine the effects of peer pressure by providing a legitimate reason for students to refuse to use illegal drugs,
- Deter students from using drugs,
- Prevent injury or harm to students that may arise as a result of drug use and
- Encourage students who use drugs to participate in a drug treatment program.

APPLICABILITY:

Since drug use can increase the risk of injury to students participating in school-sponsored extracurricular activities and since these students are often role models to other students, the District shall require all students in grades 7-12 who participate in school-sponsored designated competitive extracurricular activities to undergo random drug-testing.

RELATIONSHIP TO THE STUDENT CODE OF CONDUCT:

This drug testing policy does not in any way modify the disciplinary provisions of the Georgetown ISD Student Code of Conduct or Chapter 37 of the Texas Education Code. If a student sells, gives, delivers, possesses, uses or is under the influence of marijuana, a controlled substance, a dangerous drug, or alcohol the student will be subject to the disciplinary provisions of the Student Code of Conduct. A positive drug test is not in and of itself proof that a student has violated the Student Code of Conduct.